

INFRATECH 2019 – TERMS AND CONDITIONS OF EXHIBITION PARTICIPATION



1. EXECUTION

- Organiser:** Infratech
Ratamestarinkatu 7 B, FI-00520 HELSINKI, Finland
Tel. +358 (0)9 8689 010, yt@yhdyskuntatekniikka.fi,
www.yhdyskuntatekniikka.fi
- Venue:** Jyväskylä Paviljonki
Lutakonaukio 12, FI-40100 JYVÄSKYLÄ, Finland
Tel. +358 (0)14 339 8100, paviljonki@jklpaviljonki.fi, www.paviljonki.fi
- Date:** 15–16 May 2019
- Opening hours:**
- | | | |
|-----------|-------------|-----------------|
| Wednesday | 15 May 2019 | 9 a.m. – 7 p.m. |
| Thursday | 16 May 2019 | 9 a.m. – 3 p.m. |

Admission: Admission is free for visitors, but requires registration in advance or at the main entrance of the exhibition. Advance registration can be made at www.yhdyskuntatekniikka.fi.

Opening ceremony: The opening ceremony and evening gala event for invited guests and customers will be held on Wednesday, 15 May 2019 at the end of the first exhibition day.

2. EXHIBITORS AND PRODUCTS

Exhibitors may be companies and their authorised representatives, private entrepreneurs, or representatives of public administration, corporations and registered associations. Exhibitors may not sublet or reassign their stands or a portion thereof without the written permission of the Organiser.

Exhibitors are responsible for ensuring that any product displayed at the exhibition does not pose a health risk to the visitors or staff, that any required official permits necessary to display their products or services have been acquired and are valid, and that the displayed products or services do not violate any laws or third party rights. The Organiser is entitled to remove any exhibits and services that may endanger or disturb other exhibitors or the public.

The exhibition stand may only display the names of the exhibitor, its principals and representatives. Exhibitors may distribute brochures or other marketing material for products and services that have been approved for the exhibition only within the exhibition area, unless otherwise agreed upon with the Organiser. Retail sale at the stands is not permitted.

3. REGISTRATION FEE, SPACE RENTALS AND INVOICING

Exhibitor registration fee: €225 + VAT / exhibitor. For shared stands, the main exhibitor is charged a registration fee for each sub-exhibitor. From 8 April 2019 onward, the registration fee will be €450 + VAT / exhibitor.

Space rentals:

Indoors: €105/m² + VAT. There is a 10% surcharge for corner stands with an area of 70 m² and smaller. The minimum area of an indoor stand is 6 m².

Outdoors: €50/m² + VAT. The minimum area of an outdoor stand is 25 m². Indoor exhibitors can also rent a cold outdoor space for a fee of €30/m² + VAT. The minimum size of this type of space is 1 m².

The rate of value added tax applicable at the time of invoicing will be added to the prices.

The exhibitor registration fee includes exhibitor information sheets, the Extranet service and visibility on the Infratech 2017 website.

The space rental includes the stand space (including location measurement, marking and the numbering of facing boards), general security services, cleaning and general illumination of common hall areas, assembly, disassembly and exhibitor passes, as well as invitations to the exhibition and opening ceremony. The space rental does not include any stand structures, electricity, furniture or cleaning. Jyväskylä Fair Ltd. offers construction and exhibition services via the Extranet service.

Invoicing of registration fees and space rentals: The registration fee and space rental will be invoiced as a single payment upon registration. If the exhibitor wishes to be invoiced in two instalments, this should be stated in connection with the registration. In this case, the invoice for the first instalment will include the registration fee and 40% of the space rental. The final 60% of the space rental will be invoiced after 8 April 2019. Participation in the event requires that the registration fee and entire space rental have been paid in full before the start of the exhibition.

Cancellation fee: If the exhibitor cancels the registration, the registration fee will not be refunded. If the registration is cancelled after 17 April 2019, an additional cancellation fee of 25% of the space rental will be charged.

Terms of payment: Payment is due within 14 days of the date on the invoice. Penal interest is charged in accordance with the Interest Act. Extended terms of payment must be agreed on separately in connection with registration as an exhibitor.

4. REGISTRATION

A binding registration can be made using the registration form on the Organiser's website at www.yhdyskuntateknikka.fi. Upon receiving the registration form, the Organiser will acknowledge it by sending a confirmation and a map showing the location of the stand to the exhibitor. The Organiser has the right to reject a registration. The space reservation will be confirmed after the exhibitor has paid the registration fee and space rental or the first instalment thereof. Registration will close on 17 April 2019.

The Organiser's written confirmation is binding for both parties, as it regards the registration fee, exhibition stand and space rental.

5. EXHIBITION STAND

Exhibition stands are assigned by the Organiser, primarily in the order of registration, while taking into account the appropriate use of the space available, the wishes of the exhibitors and the stand size of the exhibitor. Enclosed with the order confirmation, the Organiser will

send the exhibitor a map showing the location and size of the assigned stand. Maps of the exhibition area are available on the Organiser's website at www.yhdyskuntateknikka.fi.

6. INVITATION CARDS FOR THE EXHIBITION AND OPENING CEREMONY

Exhibitors will receive access to the electronic exhibition and opening ceremony invitations for online distribution. In addition, exhibitors can order the desired number of printed exhibition and opening ceremony invitations from the Organiser. Exhibitor-specific printing can be added to the invitations; the price list and terms of delivery can be found on the Organiser's website.

7. ASSEMBLY TIMETABLE

Exhibition assembly:	Saturday	11 May 2019	8 a.m. – 8 p.m.
	Sunday	12 May 2019	8 a.m. – 8 p.m.
	Monday	13 May 2019	8 a.m. – 8 p.m.
	Tuesday	14 May 2019	8 a.m. – 10 p.m.
Exhibition disassembly:	Thursday	16 May 2019	3 p.m. – 12 midnight
	Friday	17 May 2019	8 a.m. – 10 p.m.

The exhibition stand may not be emptied or disassembled prior to the start of the official disassembly time under penalty of a €500 fine.

8. SECURITY AND INSURANCE

The Organiser is responsible for ensuring general order and security within the exhibition area. Each exhibitor shall independently undertake to insure its exhibit items and structures against damage, fire and theft. The Organiser is not liable for the possible damage or loss of goods, structures, etc. nor for any accidents occurring within the exhibition area.

9. DEMONSTRATIONS AND PROGRAMME AT THE EXHIBITION STANDS

Activities taking place at a particular stand may not disturb neighbouring stands or obstruct walkways. Programmes performed at the stand shall be agreed upon in advance with the Organiser. Exhibitors are responsible for the copyright royalties related to any recordings presented at their stands.

10. EXHIBITION CANCELLATION

The organiser assumes no liability for any delays or damages caused by the exhibition being cancelled or adjourned to a later date due to a force majeure.

11. OTHER RULES AND REGULATIONS

In addition to these Terms and Conditions of Exhibition Participation, exhibitors shall comply with the general terms of participation and general instructions of Jyväskylä Fair Ltd., available at <http://www.jklmessut.fi/naytteilleasettajalle/lomakkeet-ja-ohjeet/>.

Exceptions to these Terms and Conditions of Exhibition Participation and the general instructions are allowed only by permission of the Organiser. The Finnish-language Terms and Conditions of Participation and General Instructions shall serve as the primary documents in case of any interpretation disputes.